

Focusing Community Resources Building for the Future

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- 1. Complete the BPCF Small grant Request Form which can be found at www.bpcf.org
- 2. Provide documentation that your project has been approved by the troop leadership or local Scouting council.
- 3. Provide written documentation that your project has been approved by, and will be accepted by the recipient.
- 4. Provide a list of all the materials and the total cost of the materials needed for your project.
- 5. Explain how you will fund your project other than the BPCF Grant, including how much money you have raised so far.
- 6. Give a target date for the completion of your project.
- 7. How will you acknowledge the funding provided by the BPCF, if approved? Will your project has a plaque or sign acknowledging all the donors or sponsors?

Once you have compiled all the information requested above, please email to info@bpcf.org or mail the information to the Bethel Park Community Foundation at the address listed below.

Please feel free to contact the BPCF is you have any questions, or need assistance in completing the grant request form.

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